

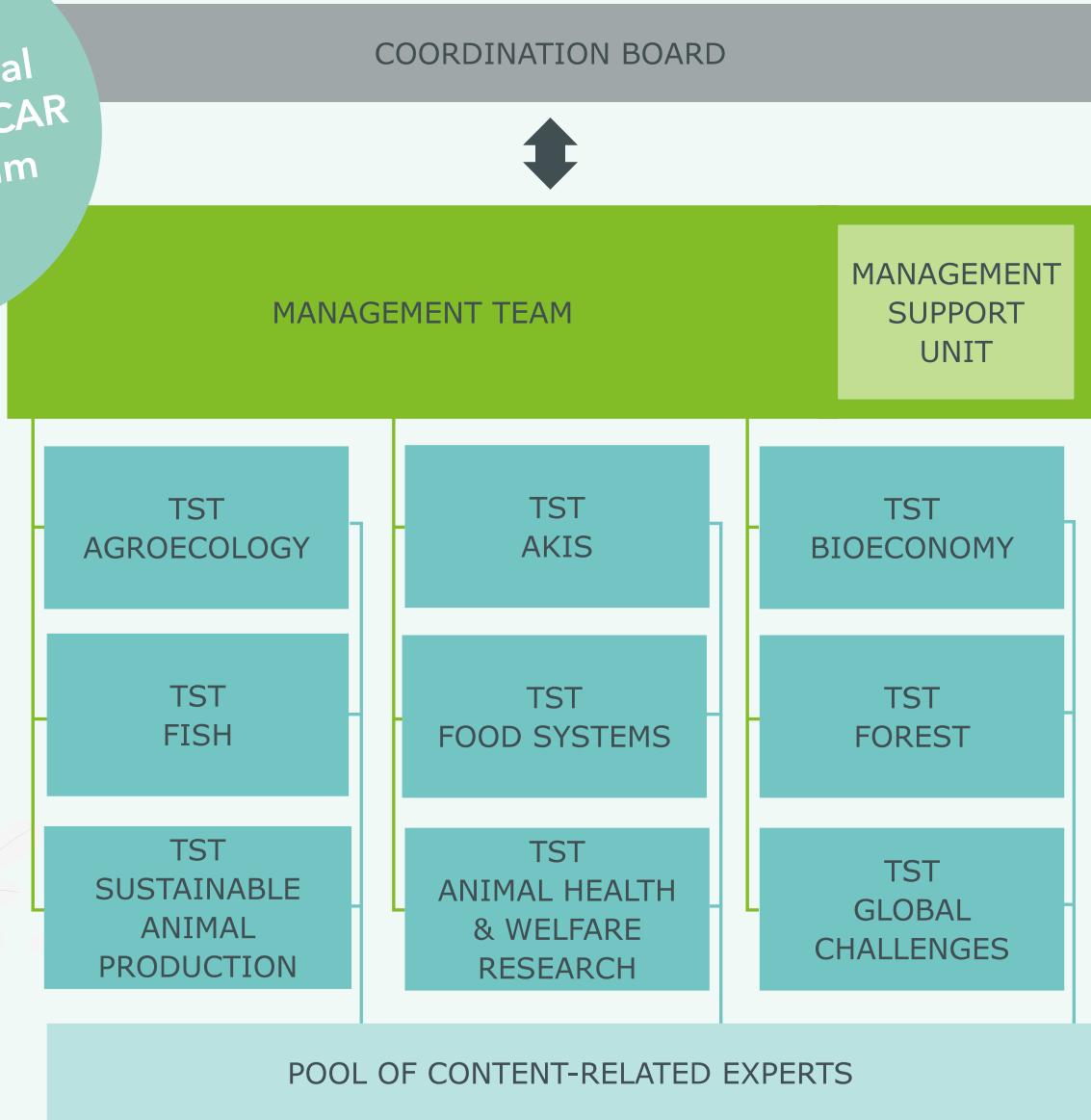


SCAR Support Team TST SCAR SWG AKIS

18 February 2022

SCAR
Standing Committee
on Agricultural Research

Organisational chart of the SCAR Support Team



UNIVERSITÀ
DEGLI STUDI
FIRENZE
DAGRI
DIPARTIMENTO DI SCIENZE
E TECNOLOGIE AGRARIE,
ALIMENTARI, AMBIENTALI E FORESTALI



AMBAR
Consultancy

DIDICESCU
Consulting

SCAR
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on Agricultural Research

Management Team



Project Manager

(Pieter Spanoghe, Véronique Rebholtz - UGent) +



Communication Manager

(Ina Van Hoye - WETA) +




Management Support Unit

(Sergiu Didicescu - Didicescu Consulting, Margarida Ambar - Ambar Consultancy, Karme Petrutis - ARC) +



Financial and Administrative Assistant

(Agnieszka Deja-Muylle - UGent)

A close-up photograph of several interlocking golden metal rings, likely from a spiral notebook, set against a light grey background. The rings are highly reflective and create a complex, overlapping pattern.

Framework services contract for strategic analysis and support for enhanced research cooperation in agriculture and food

4 objectives

1. Enhanced collaboration between Member States, associated and candidate countries and the European Commission
2. Improved quality of results
3. More strategic and timely policy advice
4. Improved facilitation, organisation, communication and dissemination



Our vision: collaboration

- Open minded, flexible and solution-oriented Team
- Facilitating collaboration among WGs' members
- Serving instrument for all WG
- Encouraging synergies between Member States
- Interactive model
- Stimulating co-creation and cross-fertilisation inside the groups = Participant engagement
- Build up experience on the EIP-AGRI Service Point



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Experts on relevant transversal aspects:

- Process and procedure design
- Facilitation
- Event organisation

Management Support Unit

Process and methodology experts

- Provide meeting/event process design guidelines
- Stimulate co-creation / cross-fertilisation
- Can provide facilitation techniques training
- Develop ready to use templates
- Give assistance in programme and process design / facilitation

Art Director

- Develops visual identity and graphic templates of the communication materials

Digital Event Manager

- Provides technical support / technical production for large online events

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TST / SWG AKIS

Sylvia Burssens



- Expertise:
 - 25+ years in agricultural research, science communication, research and innovation policy, multi-actor approach
 - 8+ expertise in AKIS
- Member of the SWG AKIS
- Member of **EURAGRI**
- International consultant FAO Agriculture advisory systems
- Participation in several **FP7** and **H2020** projects (Task lead **CASA**: Support SCAR on better alignment of research and innovation policies)

Gregor Claus



- Expertise:
 - MSc in Bioscience Engineering: Agricultural Sciences
 - International research and consultancy
 - PhD in Bioscience Engineering: Agriculture
 - Development of a pesticide risk assessment tool for pollinators
 - Development of decision support tool alternative pesticides

TSTs tasks

1. General WG management
2. Portfolio analysis
3. Organisation of WG meetings
4. Preparing policy briefs and papers
5. Organisation national SCAR conferences, new working groups and meetings of the Foresight Group



TSTs tasks - General WG management

1/2

- Maintain and update the lists of Working Group participants
 - Create and keep updated lists of potential members
 - Prepare requested deliverables
 - Ppt with key elements from each WG meeting
 - Biannual WG summary
 - Summary report of the outcomes of WGs full mandate
 - Store and keep updated the Working Group documents (with support from IT and Communication Manager)
- Deliverables will be prepared for the Communication Manager to work on the layout

TSTs tasks - General WG management

2/2

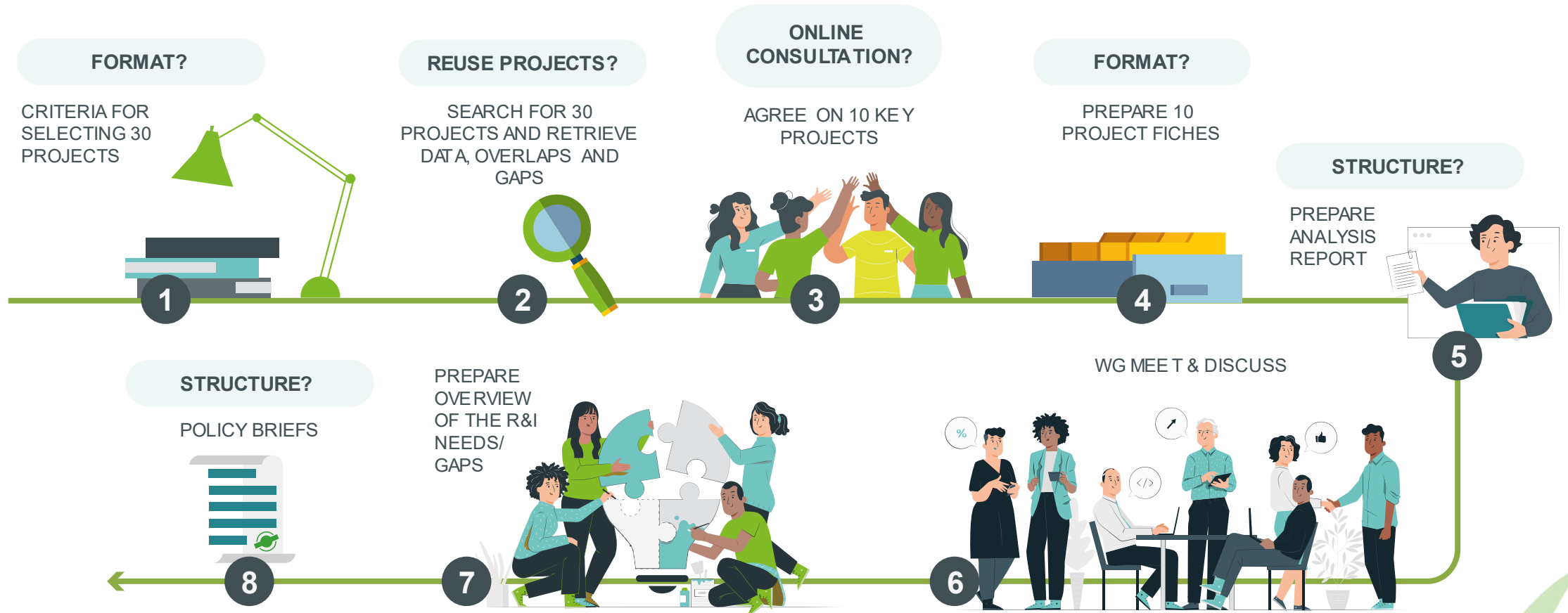
- At end of each mandate, prepare a summary report of the outcomes of the full mandate
- Contribute to the activity reports (every 6 months)
- Prepare policy briefs based on the discussions within the Working Groups.
- Support the development and finalisation of policy papers building on the projects' analysis (see next slide) and working group discussions

TSTs tasks - Portfolio analysis

- Carrying the portfolio analysis of research and innovation projects: collecting, summarising and analysing project contents and outputs
- Elaborating an overview of the R&I needs/gaps based on the portfolio analysis



TSTs tasks - Portfolio analysis summary: process per meeting



TSTs tasks - Portfolio analysis summary: deliverables

Standard MSU / communication support

Templates & design:

- Project sheet
- Project descriptions
- Analysis report
- Policy brief
- R&I needs / gaps

Additional communication support

Generate more impact with:

- Social media
- Quarterly newsletter
- Thematic newsletter
- Case studies
- Press articles
- Brochures
- Leaflets
- (Animated) videos

TSTs Tasks - support to WG meetings

- Organisation of WG meetings (physical and online)
 - Prepare meeting roadmap
 - Manage save-the-dates messages and invitations/registrations
 - Propose and manage speakers and materials used during meetings
 - Collect useful examples from the Member States
 - Design meeting agenda's that allow for meaningful interaction and exchange of ideas
 - Organisation and facilitation of break-out groups
 - Meeting satisfaction survey and evaluation report
 - Minutes
 - Report
 - Recordings (for virtual meetings)

Work Programme / Timeline (15/1/2022-15/7/2023)

Proposal for the organisation of all meetings

Task 2.1	2022												2023					
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
SWG AKIS		1		2		3			4	5	6★		7		8		9	
SWG FOOD			1		2	3			4	5	6★		7		8			
SWG AE	1			2		3			4	5	6		7		8		9	
Foresight				1						2					3			
SWG ARCH		1			2				3		4★		5			6		
SWG Forest		1		2		3★				4				5			6	
SWG Fish		1		2		3			4		5		6		7		8★	
SWG Bioeco			1			2			3		4★				5			
CWG SAP		1				2					3					4		
CWG AWH				1					2						3			

Online as observer
Online
Physical
Unknown
★ Mandate reports



Q&A





Thank you for your attention
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Veronique.Rebholtz@ugent.be